

Fair Processing Notice

For the purposes of processing your personal data, the States of Guernsey, acting through the Development and Planning Authority ('DPA') is the data controller. Participatr will collect your information through the online questionnaire for the purposes of this project only. Participatr Limited has created and launched this engagement platform in collaboration with Tibbalds Planning and Urban Design, on behalf of the controller and therefore both Tibbalds and Participatr are considered Processors, in accordance with the UK General Data Protection Regulation and Data Protection (Bailiwick of Guernsey) Law, 2017 ('the Law').

Where you have attended a public consultation event and completed a physical questionnaire, the information will be provided directly to Tibbalds for review.

Participatr will collect the following information from you, which will be provided to Tibbalds in its raw form:

- Name
- Age Group
- Gender
- Email Address
- Postcode
- Opinions regarding the DPA's Local Planning Brief Project

Your name and email address is used to identify you as a single respondent and, if you have opted-in to receive updates, to send you news and information about this project. Your postcode is used to understand the broad location of respondents and will not be used to contact you in any way.

Your basic personal data will be processed in accordance with section 5(b) of Schedule 2 of the Law:

The processing is necessary for the exercise or performance by a public authority of a function that is of a public nature.

Any special category data will be processed in accordance with section 13(b) of Schedule 2 of the Law:

The processing is necessary for the exercise of any function of the States or a public committee.

Tibbalds will prepare a consultation summary report for the DPA. The responses received in the consultation will be used by the DPA to shape the drafting of the Local Planning Brief. This will be in an anonymised format. The consultation report will be part of the body of evidence used to inform the preparation of the Local Planning Brief which will be made public and the controller will ensure that no individuals are identifiable from the final report.

All of your personal information collected by Participatr is held in a secure database on a server located in the United Kingdom. For more information about how Participatr use your personal information, please visit the privacy policy located [here](#).

The controller will only hold your information for as long as is necessary for the purpose detailed above and in accordance with internal States of Guernsey Retention and Disposal guidance. If you have any queries regarding the retention of your information please contact the controller on the details below.

Contact details for the controller representative:

Name: Doug Mackay – Housing and Infrastructure

Email: Doug.Mackay2@gov.gg

Contact details for the States of Guernsey Data Protection team:

Email: Data.Protection@gov.gg

Phone: 01481 220012

Further information regarding the rights afforded to you under the Law can be found at www.gov.gg/DP.